

## MUSICIANSHIP TRANSFER REQUEST FORM 2026:

**Closing Date – 13:00**

**Monday 31 August 2026**

We regret that we may not be able to deal with queries before 1 September.

All enquiries should be made by email to the relevant Transfer coordinator.

Student Name: \_\_\_\_\_

DOB \_\_\_\_\_

Telephone 1: \_\_\_\_\_ Telephone 2: \_\_\_\_\_

\*Class in school: Primary \_\_\_\_\_ Secondary \_\_\_\_\_

**(\*Application will not be processed without this information)**

**Current CSM Class Code 2026/27:** \_\_\_\_\_

*Preferred Class Code (see options on list of classes)*

1 \_\_\_\_\_

2 \_\_\_\_\_

**Reason for requesting transfer:**

\_\_\_\_\_  
\_\_\_\_\_

Please note:

- Applications will be processed in the order of first-come first-served (Email timestamp)
- Requests to transfer will be facilitated *where possible* at the discretion of the Transfer Co-ordinator
- **Applications to transfer to another class will be processed as soon as possible after 1st September**
- Requests to transfer can only be made by submission of a completed application form by email. Transfer by phone message cannot be considered
- An absence of more than 3 classes without written communication of valid reason *may* result in the musicianship place being withdrawn.
- The decision of the Transfer Co-ordinator is final

**Please return completed form by email to the relevant Transfer coordinator by email**

| Please note that transfers may be requested between classes within the same boxed area only |                   |             |          |                  |                         |
|---------------------------------------------------------------------------------------------|-------------------|-------------|----------|------------------|-------------------------|
| Musicianship Beginners (New Students)                                                       |                   |             |          |                  |                         |
| Code                                                                                        | Day(s)            | Time(s)     | Room     | Class Teacher    | Transfer Coordinator    |
| Pre-school classes                                                                          |                   |             |          |                  |                         |
| K1A                                                                                         | Tuesday           | 14.45-15.15 | Room 147 | Edel McDonnell   | meadhbh.campbell@mtu.ie |
| K1B                                                                                         | Wednesday         | 14.30-15.00 | Room 147 | Edel McDonnell   | meadhbh.campbell@mtu.ie |
| K1C                                                                                         | Friday            | 14.45-15.15 | Room 147 | Edel McDonnell   | meadhbh.campbell@mtu.ie |
| K1D                                                                                         | Saturday          | 10.00-10.30 | Room 146 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| K1E                                                                                         | Saturday          | 10.30-11.00 | Room 146 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| Primary School classes                                                                      |                   |             |          |                  |                         |
| Pocodots A                                                                                  | Wednesday         | 15.00-15.45 | Room 146 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| Pocodots B                                                                                  | Saturday          | 11.00-11.45 | Room 146 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
|                                                                                             |                   |             |          |                  |                         |
| MP1A                                                                                        | Monday & Thursday | 15.30-16.15 | Room 147 | Irene Harte      | irene.harte@mtu.ie      |
| MP1B                                                                                        | Tuesday & Friday  | 16.00-16.45 | Room 146 | Irene Harte      | irene.harte@mtu.ie      |

| For Current or Former Musicianship Students (i.e. continuing from last year)      |                    |                           |          |                  |                       |
|-----------------------------------------------------------------------------------|--------------------|---------------------------|----------|------------------|-----------------------|
| Transfers may be requested between classes within the same <b>boxed area only</b> |                    |                           |          |                  |                       |
| Code                                                                              | Day(s)             | Time(s)                   | Room     | Class Teacher    | Transfer Coordinator  |
| MP3A                                                                              | Thursday           | 17.00-18.00               | Room 147 | Irene Harte      | stephen.lane@mtu.ie   |
| MP3MA                                                                             | Friday             | 16.45-17.45               | Room 146 | Irene Harte      | stephen.lane@mtu.ie   |
| MP3MB                                                                             | Wednesday          | 17.00-18.00               | Room 147 | Edel McDonnell   | stephen.lane@mtu.ie   |
| MP3SA                                                                             | Friday             | 17.00-18.00               | Room 147 | Edel McDonnell   | stephen.lane@mtu.ie   |
| MP3SB                                                                             | Tuesday            | 16.45-17.45               | Room 146 | Irene Harte      | stephen.lane@mtu.ie   |
|                                                                                   |                    |                           |          |                  |                       |
| MP4A                                                                              | Tuesday            | 15.30-16.30               | Room 312 | Edel Sullivan    | edel.sullivan@mtu.ie  |
| MP4B                                                                              | Monday             | 17.00-18.00               | Room 147 | Irene Harte      | edel.sullivan@mtu.ie  |
| MP4MA                                                                             | Monday             | 17.30-18.30               | Room 146 | Edel Sullivan    | edel.sullivan@mtu.ie  |
| MP4MB                                                                             | Thursday           | 15.30-16.30               | Room 146 | Edel Sullivan    | edel.sullivan@mtu.ie  |
| MP4SA                                                                             | Monday             | 15.30-16.30               | Room 146 | Edel Sullivan    | edel.sullivan@mtu.ie  |
|                                                                                   |                    |                           |          |                  |                       |
| MP5A                                                                              | Thursday           | 16.30-17.30               | Room 146 | Edel Sullivan    | edel.mcdonnell@mtu.ie |
| MP5B                                                                              | Tuesday            | 18.00-19.00               | Room 146 | Irene Harte      | edel.mcdonnell@mtu.ie |
| MP5MA                                                                             | Tuesday            | 16.30-17.30               | Room 312 | Edel Sullivan    | edel.mcdonnell@mtu.ie |
| MP5SA                                                                             | Wednesday          | 16.30-17.30               | Room 146 | Meadhbh Campbell | edel.mcdonnell@mtu.ie |
| MP5SB                                                                             | Wednesday          | 18.15-19.15               | Room 147 | Edel McDonnell   | edel.mcdonnell@mtu.ie |
|                                                                                   |                    |                           |          |                  |                       |
| MP6A                                                                              | Thursday           | 17.30-18.30               | Room 146 | Edel Sullivan    | edel.sullivan@mtu.ie  |
| MP6B                                                                              | Friday             | 17.15-18.15               | Room 312 | Edel Sullivan    | edel.sullivan@mtu.ie  |
| MP6MA                                                                             | Monday             | 18.00-19.00               | Room 212 | Trudy Maguire    | edel.sullivan@mtu.ie  |
| MP6SA                                                                             | Tuesday            | 17.00-18.00               | Room 147 | Edel McDonnell   | edel.sullivan@mtu.ie  |
| Windwise                                                                          |                    |                           |          |                  |                       |
| WW2A                                                                              | Wednesday & Friday | 18.00-19.00 & 18.30-19.30 | Room 417 | Ellen Galvin     | ellen.galvin@mtu.ie   |
| WW2B                                                                              | Wednesday & Friday | 19.00-20.00 & 19.30-20.30 | Room 417 | Ellen Galvin     | ellen.galvin@mtu.ie   |

| Post Primary Classes                                |           |             |          |                  |                         |
|-----------------------------------------------------|-----------|-------------|----------|------------------|-------------------------|
| Code                                                | Day       | Time        | Room     | Class Teacher    | Transfer Coordinator    |
| SM1 may transfer from A to B and B to C only        |           |             |          |                  |                         |
| SM1A                                                | Tuesday   | 18.00-19.00 | Room 212 | Meadhbh Campbell | rhoda.dullea@mtu.ie     |
| SM1B                                                | Thursday  | 18.30-19.30 | Room 212 | Rhoda Dullea     | rhoda.dullea@mtu.ie     |
| SM1C                                                | Wednesday | 17.15-18.15 | Room 312 | Anne Ralph       | rhoda.dullea@mtu.ie     |
| SM2 may transfer from A to B                        |           |             |          |                  |                         |
| SM2A                                                | Monday    | 16.45-17.45 | Room 212 | Edel McDonnell   | edel.sullivan@mtu.ie    |
| SM2B                                                | Tuesday   | 18.45-19.45 | Room 312 | Edel Sullivan    | edel.sullivan@mtu.ie    |
| SM3 transfers may be requested to/from either class |           |             |          |                  |                         |
| SM3A                                                | Wednesday | 17.45-18.45 | Room 146 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| SM3B                                                | Friday    | 17.00-18.00 | Room 212 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| SM4 transfers may be requested to/from either class |           |             |          |                  |                         |
| SM4A                                                | Tuesday   | 17.30-18.30 | Room 312 | Edel Sullivan    | irene.harte@mtu.ie      |
| SM4B                                                | Thursday  | 18.15-19.15 | Room 147 | Irene Harte      | irene.harte@mtu.ie      |

|                                                                                                           |                         |                       |                |                  |                         |
|-----------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|----------------|------------------|-------------------------|
| *As there are no alternatives to the following classes please contact the class teacher directly by email |                         |                       |                |                  |                         |
| J1+                                                                                                       | Wednesday & Friday      | 15.15-16.00           | Room 312       | Anne Ralph       | anne.ralph@mtu.ie       |
| J1A                                                                                                       | Tuesday & Friday        | 15.15-16.00           | Room 146       | Irene Harte      | irene.harte@mtu.ie      |
| J2+                                                                                                       | Tuesday & Friday        | 16.15-17.00           | Room 147       | Edel McDonnell   | edel.mcdonnell@mtu.ie   |
| J3+                                                                                                       | Tuesday & Thursday      | 15.15-16.00           | Room 212       | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| J4+                                                                                                       | Friday                  | 16.00-17.00           | Room 312       | Anne Ralph       | anne.ralph@mtu.ie       |
| S1+                                                                                                       | Tuesday & Friday        | 15.30-16.15           | Room 147       | Edel McDonnell   | edel.mcdonnell@mtu.ie   |
| S1A                                                                                                       | Monday 16.00-16.45 &    | Wednesday 15.15-16.00 | Room 212 & 147 | Edel McDonnell   | edel.mcdonnell@mtu.ie   |
| S2+                                                                                                       | Wednesday 15.45-16.30 & | Friday 16.15-17.00    | Room 146 & 212 | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| S2A                                                                                                       | Tuesday 16.00-16.45 &   | Friday 15.30-16.15    | Room 212       | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| S3+                                                                                                       | Tuesday                 | 16.45-17.45           | Room 212       | Meadhbh Campbell | meadhbh.campbell@mtu.ie |
| S3A                                                                                                       | Monday                  | 16.30-17.30           | Room 146       | Edel Sullivan    | edel.sullivan@mtu.ie    |
| S4+                                                                                                       | Wednesday               | 16.00-17.00           | Room 312       | Anne Ralph       | anne.ralph@mtu.ie       |
| S5+                                                                                                       | Wednesday               | 16.00-17.00           | Room 147       | Edel McDonnell   | edel.mcdonnell@mtu.ie   |
| M1A                                                                                                       | Monday & Thursday       | 16.15-17.00           | Room 147       | Irene Harte      | irene.harte@mtu.ie      |
| WW101                                                                                                     | Wednesday               | 15.30-16.30           | Room 417       | Ellen Galvin     | ellen.galvin@mtu.ie     |
| WW102                                                                                                     | Wednesday               | 16.30-17.30           | Room 417       | Ellen Galvin     | ellen.galvin@mtu.ie     |
| WW103                                                                                                     | Friday                  | 17.30-18.30           | Room 417       | Ellen Galvin     | ellen.galvin@mtu.ie     |